

Chobham Manor



Caretaker: Nelson Twumasi

Meal Relief - 1 hour between 12:00 – 14:00	Attendance: 08:00hrs – 16:00hrs / Monday – Friday
<p style="text-align: center;">Monday</p> <p>Platamone House (Full Block Clean)</p> <p>5 & 7 Deryn Avenue (Full Block Clean)</p> <p>Compton House Pinney House Ruckholt House</p> <p style="margin-left: 200px;">} MFE & Lift clean only</p>	<ul style="list-style-type: none"> • Carry out Health & Safety check to all blocks to include AOV's, identify and report repairs. • Litter pick and sweep all external areas including, walkways & main front entrances. • Clean all internal areas to include bike stores, lifts, skirting's, internal doors, glass, stair nosings, handrails, sweep, mop and vacuum floors. • Bin Rotation, clean & secure bin store.
<p style="text-align: center;">Tuesday</p> <p>Pinney House (Full Block Clean)</p> <p>Compton House (Full Block Clean)</p> <p>5 & 7 Deryn Avenue – MFE & Lift Clean only</p>	<ul style="list-style-type: none"> • Carry out Health & Safety check to all blocks to include AOV's, identify and report repairs. • Litter pick and sweep all external areas including, walkways & main front entrances. • Clean all internal areas to include bike stores, lifts, skirting's, internal doors, glass, stair nosings, handrails, sweep, mop and vacuum floors. • Bin Rotation, clean & secure bin store. • (Household & Recycling waste collection day)
<p style="text-align: center;">Wednesday</p> <p>Ruckholt House (Full Block Clean)</p> <p>Compton House Pinney House Platamone House</p> <p style="margin-left: 200px;">} MFE & Lift clean only</p>	<ul style="list-style-type: none"> • Carry out Health & Safety check to all blocks to include AOV's, identify and report repairs. • Litter pick and sweep all external areas including, walkways & main front entrances. • Clean all internal areas to include bike stores, lifts, skirting's, internal doors, glass, stair nosings, handrails, sweep, mop and vacuum floors. • Bin Rotation, clean & secure bin store.
<p style="text-align: center;">Thursday</p> <p>Management Office Duty - Parcel Collection Service</p>	<ul style="list-style-type: none"> • Reception duty for parcel delivery/collection service • Follow up on outstanding repairs
<p style="text-align: center;">Friday</p> <p>Compton House 5 & 7 Deryn Avenue Pinney House Platamone House Ruckholt House</p> <p style="margin-left: 200px;">} MFE & Lift clean only</p>	<ul style="list-style-type: none"> • Clean MFE to all blocks, to include bin stores, collect and remove bulk waste. • Perform Health & Safety check to all blocks. • Litter pick and tidy all external areas. • Perform visual inspection of all blocks to check for any defects and report to L&Q Help desk: 0300 456 9998 • Administration or work as directed by Supervisor.

Key: MFE – Main Front Entrance